

# Public Document Pack

**Tony Kershaw**  
Director of Law and Assurance

If calling please ask for:

Monique Smart on 033 022 22540  
email: monique.smart@westsussex.gov.uk

www.westsussex.gov.uk

County Hall  
Chichester  
West Sussex  
PO19 1RQ  
Switchboard  
Tel no (01243) 777100



27 April 2022

## **The Retained Duty System (RDS) Task and Finish Group**

A meeting of the committee will be held at **10.30 am on Monday, 9 May 2022** at **County Hall, Chichester, PO19 1RQ**.

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Director of Law and Assurance

### **Agenda**

#### **1. Appointment of Chairman**

The Group to appoint a Chairman to facilitate the meeting and provide a summary of the outcomes at a future meeting of the Fire and Rescue Service Scrutiny Committee

#### **2. Terms of Reference (Pages 3 - 4)**

The Group to note the Terms of Reference

#### **3. The Retained Duty System Discussion**

The Group to consider:

- 1) The strengths, weaknesses, opportunities and threats of the current WSRS RDS structure;
- 2) Review the current performance measures;
- 3) Review the current recruitment, induction and retention procedures for RDS;
- 4) Consider the relationship between a flexible and resilient RDS model and the WSFRS emergency response standards.

#### **4. Conclusions and Recommendations**

The Chairman to summarise the discussion of the Group and collate the recommendations. A full report will be subsequently drafted and reviewed/agreed virtually by the Group, with the final version included on the agenda of the next Fire and Rescue Service Scrutiny Committee in July 2022.

**To all members of The Retained Duty System (RDS) Task and Finish Group**

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## **Fire and Rescue Service Scrutiny Committee Task and Finish Group**

### **The Retained Duty System (RDS)**

#### **Terms of Reference**

- 1.** A Task and Finish Group (TFG) made up of Members of the Fire and Rescue Service Scrutiny Committee and the wider membership, will be held to scrutinise policies/issues concerning retained firefighters. The TFG will undertake its work at a series/single meetings held in public as appropriate commencing in April 2022 and report any findings directly to the main committee. A follow up meeting will be arranged if necessary and any recommendations directed to the relevant Cabinet Member.
- 2.** Ahead of the TFG meeting an informal session with a presentation will be held with members of the TFG to learn about the background and wider issues with the retained duty system, in order for members to have the opportunity to gather evidence to aid the scrutiny session.
- 3.** The **role** of the TFG is to consider and form conclusions and recommendations on:
  - i. The strengths, weaknesses, opportunities and threats of the current WSRS RDS structure;
  - ii. Review the current performance measures;
  - iii. Review the current recruitment, induction and retention procedures for RDS
  - iv. Consider the relationship between a flexible and resilient RDS model and the WSFRS emergency response standards
- 4. Membership** of the TFG is drawn from Members of the Fire and Rescue Service Scrutiny Committees and the wider group as follows: Cllr Boram, Cllr Pendleton, Cllr Albury, Cllr Chowdhury and Cllr Milne
- 5. Support** for the TFG is as follows:
  - **Service Lead officers:** ACFO Peter Rickard
  - **Democratic Services officer support:** Monique Smart, Democratic Services Officer
- 6.** The TFG will report its findings directly to the next meetings of the Fire and Rescue Service Scrutiny Committee.

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